



**C-TRAN BOARD OF DIRECTORS  
SPECIAL MEETING MINUTES**

**May 5, 2017**

The C-TRAN Board of Directors Special Meeting was held Friday, May 5, 2017 at C-TRAN Administrative Offices, 2425 NE 65th Avenue, Vancouver, WA.

**CALL TO ORDER**

Chair Marc Boldt called the meeting to order at 10:31 a.m.

**ROLL CALL OF BOARD MEMBERS**

PRESENT: Greg Anderson – City of Camas, John Blom - Clark County Council, Marc Boldt – Clark County Council, Jack Burkman - City of Vancouver, Jill Carrillo - Labor Representative, Mike Dalesandro - City of Battle Ground, Sean Guard – City of Washougal, Bart Hansen – City of Vancouver, Anne McEnerney-Ogle - City of Vancouver, John Main – Cities of La Center & Ridgefield and Town of Yacolt

ABSENT: None

**STAFF PRESENT**

Executive Director/CEO Jeff Hamm, Director of Human Resources & Labor Relations Suzanne Pfeiffer, Executive Assistant/Clerk of the Board Debbie Jermann

Representatives from KL2 Connects provided Board Members an orientation on interview protocols.

**EXECUTIVE SESSION**

Chair Boldt announced at 10:37 a.m. that the Board would adjourn into an Executive Session, pursuant to RCW 42.30.110(1)(g) to conduct interviews for the Executive Director/CEO position for 20 minutes.

The Board adjourned from Executive Session at 10:55 a.m. with no action taken.

At 11:10 a.m., Chair Boldt announced the Board would adjourn into an Executive Session, pursuant to RCW 42.30.110(1)(g) to conduct interviews for the Executive Director/CEO position for 60 minutes.

The Board adjourned from Executive Session at 12:10 p.m., and recessed the meeting for a 30-minute lunch break.

Chair Boldt reconvened the meeting at 12:36 p.m. and adjourned into an Executive Session, pursuant to RCW 42.30.110(1)(g) to conduct interviews for the Executive Director/CEO position for 90 minutes.

At 2:12 p.m., Chair Boldt announced the Board would continue in Executive Session for an additional 15 minutes.

The Board adjourned from Executive Session at 2:16 p.m.

Chair Boldt reconvened the Open Session at 2:21 p.m.

Chair Boldt called a recess at 2:25 p.m.

Chair Boldt reconvened the Open Session at 2:33 p.m.

C-TRAN Legal Counsel Aaron Millstein joined the meeting via conference phone, at 2:34 p.m.

**JACK BURKMAN MOTIONED, IT WAS SECONDED, AND MOTION CARRIED, TO AUTHORIZE BOARD CHAIR MARC BOLDT AND BOARD MEMBER ANNE McENERNY-OGLE, TO OFFER THE POSITION OF C-TRAN EXECUTIVE DIRECTOR/CEO TO SHAWN DONAGHY AND NEGOTIATE A CONTRACT FOR BOARD CONSIDERATION.**

**ADJOURNMENT**

Hearing no further business, the meeting was adjourned at 2:40 p.m.

Prepared By: Executive Assistant/Clerk of the Board Debbie Jermann, MMC